



Priority of Access

Policy Statement

Where the demand for education and care exceeds the availability of places, families with the greatest need for education and care are given priority under Australian Government 'Priority of Access Guidelines'.

Implementation

- The Australian Government Priority of Access Guidelines for allocating places are as follows:
 - **First Priority:** A child at risk of serious abuse or neglect.
 - **Second Priority:** A child of a single parent who satisfies, or of parents who both satisfy, the work/training/study test under Section 14 of the 'A New Tax System (Family Assistance) Act 1999'.
 - **Third Priority:** Any other child.
- Within these main categories, priority should also be given to children in:
 - Aboriginal and Torres Strait Islander families;
 - Families which include a person with a disability;
 - Families of low income;
 - Families from culturally and linguistically diverse backgrounds;
 - Socially isolated families; and/or
 - Single parent families.
- Should the service require a Priority 3 child to vacate a place to allow a child with a higher priority to attend, the family will be provided with at least fourteen (14) days notice and will have previously been notified of this upon enrolment.
- NBCA strives to provide care for vulnerable families within our community. Every effort is taken to ensure places are available in accordance with our government funding agreement and programs.
- A waiting list of children who require places that are not yet available will be maintained. Families will be contacted by telephone as places become available.
- NBCA offers priority of placement to siblings, providing continuity of care between home and the service, decreasing the social and financial burden on families and improves outcomes for children.
- Committee members' children will not be granted priority of access for enrolment on the basis of their management position.
- Children of staff will not be granted priority of access for enrolment on the basis of their employment with NBCA. Child/ren of staff may be enrolled at the same service where they are rostered to work at the director's discretion. Refer to the Employment policy.



Policy Links

Policies:

- Child Protection
- Compliance and Quality Improvement
- Diversity, Equity and Inclusion
- Duty of Care
- Enrolment, Orientation and Transitions
- Exclusion
- Management Committee

NQS: 6.1, 6.2 and 7.1

Regulations: 168

Sources:

- Childcare Services Handbook
- www.education.gov.au

Policy Document Status

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Directors Signature:



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Committee Representative Signature



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